

Notice of Appearance

IN THE
INDIANA TAX COURT
CASE No.

)
)
)
_____ Petitioner,)
)
v.)
)
)
)
)
)
_____ Respondent.)

NOTICE OF APPEARANCE

[Party/amicus name], [by counsel/pro se], serves notice of the following [change in] information for purposes of this [appeal/review]:

1. [If this notice is filed by the party initiating the appeal or review, the first rhetorical paragraph must designate the type of tax that is the subject of this appeal. If a review of property tax is sought, specify whether personal property taxes or real property taxes are the subject. Also specify the issue concerned in the appeal, i.e. whether the appeal is concerned with an assessed value or other issue.]

2. [The next rhetorical paragraph must state the relationship of the filing party to the appeal or review; i.e., whether the filing party is the petitioner, respondent, an entity seeking amicus curiae status, or a party not participating in the appeal but seeking to be placed on the service and notice list, etc. Note that any party seeking amicus curiae status must indicate whether amicus curiae status has been previously sought and either granted or refused in connection with this proceeding.]

3. [The next rhetorical paragraph must state the date of the final determination by the administrative agency involved. The character of the determination should also be stated. For example: "This cause is an appeal from a final determination entered by the [agency] on January 2, 1995."]

4. [As applicable, the name, address, attorney number, telephone number, FAX number, and computer address of the attorney representing the party filing the appearance form. Note that the names and addresses on the appearance form will be used for service from the Clerk's office and will be the names and addresses printed on any written opinion issued by the Indiana Tax Court. A party is reminded of its ongoing obligation to advise the Indiana Tax Court of any changes in appearance information.]

5. [Which, if any, of the listed attorneys are requesting service of orders and opinions by FAX pursuant to In.Appellate Rule 26. Service by FAX must be requested in writing on an appearance form.]

6. [As applicable, the name, address, and telephone number of the party filing the appearance form.]

7. [As applicable (i.e. if an appeal from a probate or trial court), or if not previously provided by another party: the name of the lower tribunal from which the appeal or review is sought, the lower cause number, and the name of the presiding judge or agency.]

8. [As applicable, and if not provided by another party: the name, address, and telephone number of the court reporter responsible for the preparation of the transcript.]

/s/

Attorney or pro se litigant's name

Attorney Number

Address

Telephone

Party Represented

CERTIFICATE OF SERVICE

[The name of each party served with this form should be identified, along with the date and method of service, and the name and signature of the person responsible for initiating service.]

Adopted effective March 13, 1995.